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2002

Annual Report

FOR THE TOWN OF

LANDAFF, N. H.



Year Ending December 31, 2002



1906
Foster Hill School



1910
Center School
House – Now
Fire Station



Landaff Blue School

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2002

Town of Landaff, New Hampshire

ANNUAL REPORT

of the Town Officers

Year Ended December 31, 2002

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TOWN OFFICERS

Board of Selectmen

Richard B. Basnar (2005)
C. Bruce Ulricson (2003)
Errol S. Peters (2004)

Town Clerk

Donna J. Bronson (2004)

Treasurer

Mary H. Felton (2003)

Constable

Edward Peterson

Overseer of Public Welfare

Board of Selectmen

Tax Collector

Donna J. Bronson (Appointed)

Selectmen's Secretary

Donna J. Presby

Road Agent

Thomas D. Smith

Fire Chief

Douglas Erb

Moderator

John Rice (2003 Appointed)

Trustees of Trust Funds

Francis Felton (2003)
David Clement (2003)
Wendell Jesseman (2004)

Supervisors of the Checklist

Donna J. Presby (2008)
Ernest Odell (2004)
Brenda Dodge (2003 Appointed)

Planning Board

Donna J. Presby - 3 Year Term (2003)
Philip Finkle, Chairman (2003)
John Rice (2004)
Kenneth Smalley - 3 Year Term (2005)
Brenda Dodge, Alternate

Cemetery Trustees

Mary Dodge (2003)
Donna J. Bronson (2004)
Brian Laleme (2005)

Board of Adjustment

Gregory Superchi (2003 Appointed)
Heidi Anderson (2003)
Ronald Howard (2004)
John Rice (2004)
Francis Felton (2005)

Conservation Committee

David Clement (2003)
Lincoln Noble (2003)
William Adam (2004)
Richard Bronson (2005)
Francis Felton (2005)

Sexton

Ernest Odell

Health Officers

Board of Selectmen

Surveyors of Wood, Bark & Timber

Gene Fitchett
Frederick Erb

Fence Viewers

Lewis Mardin, Jr.
Harding Schofield

Pound Keepers

Douglas Erb
Dan Cavicchio
Clifford Villeneuve

TOWN OF LANDAFF 2003 TOWN MEETING WARRANT

To the inhabitants of the Town of Landaff, in the County of Grafton, and the State of New Hampshire, qualified to vote on Town affairs:

You are hereby notified to meet at the Town Hall in said Landaff on Tuesday, the 11th day of March 2003, the polls to be open 4:00 p.m. to 8:00 p.m. and at 7:00 o'clock in the evening, to act upon the following Articles:

ARTICLE 1. To choose all necessary Town Officers for the year ensuing.

ARTICLE 2. To raise such sums of money as may be necessary to defray Town charges for the ensuing year and make appropriations for the same:

Recommended motion: To see if the Town will vote to raise and appropriate the sum of \$241,818.00 to defray Town expenses for the ensuing year.

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of \$939.40 for the North Country Home Health Agency. (By Request)

ARTICLE 4. To see if the Town will vote to raise and appropriate the sum of \$472.00 for the White Mountain Mental Health Agency. (By Request)

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of \$550.00 for the Tri-County Community Action Program. (By Request)

ARTICLE 6. To see if the Town will vote to raise and appropriate the sum of \$1,545.00 for the Ross Ambulance Service. (By Request)

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of \$435.00 for the Hospice of the Littleton Area. (By Request)

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$450.00 for the Grafton County Senior Citizens Agency. (By Request)

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of \$381.02 for the North Country Council dues. (By Request)

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$1,000.00 for the Lisbon Lions Club.

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$500.00 for the Lisbon Public Library.

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of \$1,517.00 (not to exceed \$1,525.00) for the Lisbon Fast Squad.

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of \$142.40 for the American Red Cross. (By Request)

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 to be added to the Highway Equipment Capital Reserve Fund. (Recommended by the Selectmen)

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 to be added to the Fire Department Equipment Capital Reserve Fund. (Recommended by the Selectmen)

ARTICLE 16. To see if the Town will vote to create a Town Buildings Capital Reserve Fund under RSA 35.1 for the use of building or repairing any Town building; and vote to raise and appropriate the sum of \$5,000.00 to be added to the same.

ARTICLE 17. To see if the Town will vote to raise and appropriate the sum of \$2,000.00 to be added to the Town's Revaluation Fund to be used by the Selectmen at their discretion for full or partial revaluation of Town properties.

ARTICLE 18. To see if the Town will vote to allow the Selectmen to develop a permit fee list and/or charges for Town required services. This list to include but not limited to permit fees (driveway, building, etc.), inspection fees and cost, impact fees, Town and School, etc. The impacts to be placed in a special fund and kept separate for the Town and the School. These impact fees to be expended only by vote of the Town or School District respectively, for their portion only at a regularly scheduled Annual Meeting and used only for the expanded needs of the Town or School District to meet future expanded needs caused by the increased burden of increasing populations. The other fees to be placed in the Town General Fund.

ARTICLE 19. To see if the Town will vote to authorize the Selectmen to appoint a committee to determine future building needs of the Town and make a report at next year's Annual Meeting with recommendations.

ARTICLE 20. To see if the Town will vote to authorize the Selectmen to join, on behalf of the Town, the Pemi-Baker Solid Waste District.

ARTICLE 21. To see if the Town will vote to authorize the Selectmen to negotiate a contract with the Town of Lisbon for emergency medical services in the Town of Landaff.

ARTICLE 22. That we, the Citizens of Landaff, New Hampshire, call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that:

- everyone, including the self-employed, unemployed and underinsured, and small business owners, have access to an affordable basic health plan similar to what Federal employees receive;
- everyone, including employers, consumers, and the state, local and Federal government, makes a responsible and fair contribution to finance the health care system;
- everyone receives high quality care that is cost efficient and medically effective; and
- that these efforts help control the skyrocketing cost of health care. (The Board of Selectmen do not recommend this Article.)

ARTICLE 23. To transact any other business that may legally come before the Meeting.

Given under our hands and seal, this 11th day of February, in the year of Our Lord, Two Thousand and Three.

Selectmen of Landaff,
C. Bruce Ulricson
Richard B. Basnar
Errol S. Peters

REQUESTING AGENCIES

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.

Grafton County Senior Citizens Council, Inc. is a private, nonprofit organization that provides programs and services to support the health and well being of our older citizens. The programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

During 2002, 15 older residents of Landaff were served by either the Littleton or the Haverhill area senior services.

- 149 balanced meals at one or both of the facilities.
- 1150 hot, nourishing meals were delivered to their homes.
- Landaff residents were transported to health care providers, grocery stores, etc on 47 occasions.
- 59 visits by a social worker assisting with problems.
- Landaff volunteers put their talent to work giving volunteer time amounting to 163 hours.

The cost to provide services to Landaff residents in 2002 was \$9,036.00.

Request for 2003: \$450.00.

TRI-COUNTY COMMUNITY ACTION

This agency is a private, nonprofit organization that provides assistance with fuel, housing needs, homeless programs, FEMA, and USDA surplus food.

In 2002, 77 Landaff residents received services. People receiving fuel assistance were 32; food pantry recipients totaled 74.

Request for 2003: \$550.00.

NORTH COUNTRY HOME HEALTH & HOSPICE AGENCY, INC.

North Country Home Health and Hospice is well aware of the fiscal concerns facing most North Country towns. We have worked very hard and successfully in the last year to improve efficiencies and remain cost effective. Severe shortages in nurses, home care aides and other professionals continues to plague the home care field. Faced with severe staffing shortages, agencies have gone out of business and more than one million patients a year are going without essential home care services.

Home care is critical to the growing health care needs of this country. It provides care for the sick, disabled and dying in their own home where they can be provided the highest quality of life, the greatest amount of freedom possible and the highest degree of human dignity.

We assist people recuperating from surgery, individuals coping with chronic illnesses, and families and community members caring for loved ones and friends. Services provided to the residents of Landaff during 2002 were:

- 304 nursing visits
- 12 physical therapy/speech therapy
- 20 medical social service
- 163 visits for home health aid/homemaker/companion

TOTAL 499

Request for 2003: \$939.40.

HOSPICE OF THE LITTLETON AREA

We provide supportive care in patients' homes, at Littleton Regional Hospital or in nursing homes to individuals and families coping with the advanced and final stages of illness. We also have a bereavement program. The Hospice provided bereavement service to one Landaff resident during 2002.

Request for 2003: \$435.00.

WHITE MOUNTAIN MENTAL HEALTH

The Agency offers assistance to individuals with debilitating mental illnesses or situational crises. Our services allow individuals with disabilities to function as productive citizens. Assistance is given to the mentally ill through housing, jobs and all the functions of daily living.

Request for 2003: \$472.00.

NORTH COUNTRY COUNCIL, INC.

North Country Council dues vary each year and are based on the latest population numbers from the office of State Planning and on the latest valuation numbers received from the Dept. of Revenue Administration. If your town would like the formula used please call our office.

Dues from 2002 were used in the following areas: community planning assistance, transportation planning, scenic byways program, grant writing/administrative projects, EDE planning activities, hazardous mitigation planning program, I-93 corridor study, and national flood insurance program.

Request for 2003: \$381.02.

BUDGET OF THE TOWN OF LANDAFF - REVENUES

Acct No.	Source of Revenue	Estimated Revenue Prior Year	Actual Revenue Prior Year	Estimated Revenue For Ensuing Year
Taxes:				
3120	Land Use Change Taxes	\$ 780.00	\$ 780.00	\$ 500.00
3185	Timber Taxes	9,800.00	9,134.00	9,000.00
3186	Payment in Lieu of Taxes	4,836.00	5,081.00	5,000.00
3189	Other Taxes	1,400.00	0.00	0.00
3190	Interest & Penalties on Delinquent Taxes	3,900.00	7,128.00	4,500.00
Licenses, Permits & Fees:				
3210	Business Licenses & Fees	500.00	400.00	500.00
3220	Motor Vehicle Permits	51,000.00	56,600.00	55,000.00
3290	Other Licenses, Permits	1,500.00	1,643.00	1,500.00
From State & Federal Government:				
3351	Shared Revenue	1,070.00	4,410.00	4,410.00
3352	Rooms & Meals Tax	10,860.00	10,860.00	10,860.00
3353	Highway Block Grant	36,864.00	36,864.00	38,130.00
3359	Other (including RR Tax)	5,100.00	269.00	0.00
3379	From Other Governments	9,000.00	9,254.00	400.00
Miscellaneous Revenues:				
3501	Sale of Town Property	0.00	553.00	500.00
3502	Interest on Investments	3,500.00	3,142.00	3,000.00
3503	Other - Recycling	7,790.00	8,516.00	8,000.00
Interfund Transfers:				
3912	Special Revenue Funds	12,903.00	12,903.00	0.00
3915	From Capital Reserve Funds	49,200.00	49,095.00	0.00
3916	Trust Funds & Agency Funds	7,500.00	3,394.00	3,000.00
Other Financing Sources:				
	Amounts Voted from Surplus	16,000.00	16,000.00	0.00
	Fund Balance (Surplus) Used to Reduce Taxes	0.00	17,000.00	0.00
Total Estimated Revenue		\$233,503.00	\$253,026.00	\$144,300.00

BUDGET OF THE TOWN OF LANDAFF - EXPENDITURES

Acct No.	Purpose Of Appropriation	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing Fiscal Year Recommended
General Government:				
5130-5139	Executive	\$ 21,000.00	\$ 20,342.00	\$ 21,000.00
5140-5149	Election, Regs. & Vital Statistics	6,500.00	7,745.00	7,500.00
5150-5151	Financial Administration	8,100.00	7,056.00	12,000.00
5152	Revaluation of Property	0.00	0.00	0.00
5153	Legal Expenses	2,000.00	283.00	1,000.00
5155-5159	Personnel Administration	3,000.00	3,231.00	3,500.00
5191-5193	Planning & Zoning	6,000.00	961.00	1,500.00
5194	General Government Buildings	16,900.00	12,091.00	10,000.00
5195	Cemeteries	4,000.00	4,000.00	4,000.00
5196	Insurance	20,000.00	22,840.00	26,000.00
5197	Advertising & Regional Assoc.	2,500.00	1,363.00	1,450.00
5199	Other General Government	3,000.00	512.00	1,000.00
Public Safety:				
5210-5214	Police	2,500.00	2,257.00	2,500.00
5215-5219	Ambulance	3,050.00	3,045.00	3,045.00
5220-5229	Fire	11,700.00	11,700.00	13,000.00
Highways & Streets:				
5311-5312	Highway Administration	30,000.00	25,673.00	27,500.00
5313	Bridges	57,000.00	78,281.00	54,500.00
5316	Street Lighting	700.00	555.00	700.00
5319	Other	2,239.00	2,239.00	2,000.00
Sanitation:				
5324	Solid Waste Disposal	22,050.00	24,726.00	24,150.00
Health:				
5414	Pest Control	300.00	100.00	300.00
5415-5419	Health Agencies	2,200.00	2,196.00	2,443.00
Welfare:				
5441-5442	Vendor Payments & Dues	2,030.00	1,412.00	2,030.00

BUDGET OF THE TOWN OF LANDAFF - EXPENDITURES

Acct No.	Purpose Of Appropriation	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing Fiscal Year Recommended
Recreation:				
5520-5529	Community Field	2,000.00	1,970.00	2,000.00
5550	Library	500.00	500.00	500.00
5583	Patriotic Purposes	100.00	60.00	100.00
Conservation:				
5619	Other Conservation	100.00	50.00	100.00
Debt Service:				
5723	Interest on Tax Anticipation Notes	1,000.00	0.00	1,000.00
Capital Outlay:				
5902	Machinery, Vehicles	71,500.00	73,422.00	0.00
5915	To Capital Reserve Funds	7,000.00	7,000.00	17,000.00
Total Appropriations		\$308,969.00	\$315,610.00	\$241,818.00
Gross Expenditures for Ensuing Year:			\$241,818.00	
Gross Revenues for Ensuing Year:			144,300.00	
To be Raised by Taxes				
(Exclusive of School, State Education Tax & County Taxes):			\$ 97,518.00	

SCHEDULE OF TOWN PROPERTY

Town Hall, Land & Buildings	\$ 127,300.00
Furniture & Equipment	35,000.00
Fire Department, Land and Buildings	32,700.00
Equipment	55,000.00
Highway Department, Land and Buildings	32,200.00
Equipment	140,000.00
Sewer Plant and Facilities	19,000.00
School, Land and Buildings	115,200.00
Equipment	45,000.00
Recreation Area	20,000.00
Total	\$ 621,400.00

SUMMARY INVENTORY OF ASSESSED VALUATION

Land	\$ 6,099,778.00
Buildings	12,240,511.00
Total Gross Before Exemptions	18,340,289.00
Elderly Exemptions	25,000.00
Net Valuation	\$18,315,289.00

STATEMENT OF APPROPRIATIONS AND TAXES ASSESSED PER \$1,000.00

Town, School, State Ed and County	\$ 18,315,289.00 @ \$ 17.00	\$311,359.00
Town	\$ 3.51	
School	1.59	
State Ed.	5.72	
County	6.18	
	\$17.00	
Yield Taxes		11,751.26
Late Inventory Penalties		0.00
Total Taxes Assessed in 2002		316,652.68
Less Veterans' Exemptions		2,150.00
Net Taxes Assessed		\$326,253.94

**COMPARATIVE STATEMENT
OF APPROPRIATIONS AND EXPENDITURES
Fiscal Year Ending December 31, 2002**

	Appropriated	Expenditures	Unexpended	Overdraft
5130 Executive	\$ 21,000.00	\$ 20,342.00	\$ 658.00	\$ 0.00
5140 Election, Registrations & Vital Statistics	6,500.00	7,745.00	0.00	1,245.00
5150 Financial Administration	8,100.00	7,056.00	1,044.00	0.00
5153 Legal	2,000.00	283.00	1,717.00	0.00
5155 Employee Benefits	3,000.00	3231.00	0.00	231.00
5191 Planning & Zoning	6,000.00	961.00	5,039.00	0.00
5194 General Government Building	16,900.00	12,091.00	4,809.00	0.00
5195 Cemeteries	4,000.00	4,000.00	0.00	0.00
5196 Insurance	20,000.00	22,840.00	0.00	2,840.00
5197 Advertising & Regional Assoc.	2,500.00	1,363.00	1,137.00	0.00
5199 Other General Government	3,000.00	512.00	2,488.00	0.00
5210 Police	2,500.00	2,257.00	243.00	0.00
5215 Ambulance	3,050.00	3,045.00	5.00	0.00
5220 Fire Department	11,700.00	11,700.00	0.00	0.00
5312 Highways	30,000.00	25,673.00	4,327.00	0.00
5313 Bridges	57,000.00	80,520.00	0.00	23,520.00
5316 Street Lighting	700.00	555.00	145.00	0.00
5319 Other	2,239.00	2,239.00	0.00	0.00
5324 Solid Waste Disposal	22,050.00	24,726.00	0.00	2,676.00
5414 Pest Control	300.00	100.00	200.00	0.00
5415 Health Agencies	2,200.00	2,196.00	4.00	0.00
5442 Vendor Payments & Dues	2,030.00	1,442.00	588.00	0.00
5520 Community Field	2,000.00	1,970.00	30.00	0.00
5550 Library	500.00	500.00	0.00	0.00
5583 Patriotic	100.00	60.00	40.00	0.00
5619 Other Conservation	100.00	50.00	50.00	0.00
5723 Interest on TAN	1,000.00	0.00	1,000.00	0.00
5902 Machinery, Vehicles	71,500.00	73,422.00	0.00	1,922.00
5915 Capital Reserves	7,000.00	7,000.00	0.00	0.00
Totals	\$308,969.00	\$317,879.00	\$ 23,524.00	\$ 32,434.00

BALANCE SHEET

as of December 31, 2002

ASSETS

Checking Account	\$ 85,875.18	
Escrow	365.63	
Town Histories	705.43	
Laconia Savings Bank	63,556.47	
Connecticut River Bank	60,318.25	
Petty Cash	40.00	
Cash in Hand of Treasurer		\$210,860.96
Receivables:		
Taxes		
Property Taxes	77,112.09	
Tax Liens	12,603.92	
Timber Taxes	1,289.82	
Reserved for Doubtful Accounts	(1,200.00)	
Intergovernmental	10,169.00	
Total Receivables		99,974.83
 Total Assets		 \$310,835.79

LIABILITIES AND FUND BALANCE

Due to Landaff School District	\$146,482.00	
Intergovernmental Payables	2,160.66	
	247.96	
Total Liabilities		148,890.62
Fund Balances:		
Unreserved		160,874.11
Designated:		
Escrow	365.63	
Town Histories	705.43	
		1,071.06
 Total Designated		 161,945.17
 Total Fund Balance		 161,945.17
Total Liabilities and Fund Balance		\$310,835.79

TOWN CLERK'S REPORT
January 1, 2002 to December 31, 2002

DEBITS

Monies Received:

Automobile Registrations	\$ 56,600.00
Title Applications	186.00
Uniform Commercial Code Fees	180.00
Vital Statistics Fees	321.00
Dog License Fees: Town	525.00
Dog License Fees: State	50.50
Dog License Fees: Neutering Fund	202.00
Filing Fees	3.00
Dump Stickers	11.00
Insufficient Funds	50.00

Total Debits	\$ 58,128.50
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CREDITS

Remittance to Treasurer:

Automobile Registrations	\$ 56,600.00
Title Applications	186.00
Uniform Commercial Code Fees	180.00
Vital Statistics Fees	321.00
Dog License Fees: Town	525.00
Dog License Fees: State	50.50
Dog License Fees: Neutering Fund	202.00
Filing Fees	3.00
Dump Stickers	11.00
Insufficient Funds	50.00

Total Credits	\$ 58,128.50
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Respectfully submitted,
Donna J. Bronson
Town Clerk

Town Clerk Hours – Tuesday 9-11 am, 5-7pm

TAX COLLECTOR'S REPORT

For January 1, 2002 to December 31, 2002

DEBITS

	2002	2001	1998	1997
Uncollected Taxes				
Beginning of Year:				
Property Taxes	\$ 0.00	\$ 18,031.19	\$ 1,661.76	\$ 1,955.70
Yield Taxes	0.00	0.00	0.00	0.00
Taxes Committed				
This Year:				
Property Taxes	316,652.68	0.00	0.00	0.00
Yield Taxes	11,751.26	0.00	0.00	0.00
Land Use Change Taxes	780.00	0.00	0.00	0.00
Overpayments:				
Property Taxes	681.32	6.34	0.00	0.00
Interest Collected on				
Delinquent Taxes:				
Property Taxes	146.59	1,340.71	698.19	1,044.52
Yield Taxes	101.28	0.00	0.00	0.00
Cost Before Lien:	0.00	68.00	0.00	0.00
Cost of Lien:	0.00	455.00	0.00	0.00
Court Cost	0.00	0.00	35.00	0.00
Total Debits	\$330,113.13	\$ 19,901.24	\$ 2,394.95	\$ 3,000.22

CREDITS

Remittance to Treasurer:				
Property Taxes	\$ 239,973.40	\$ 8,812.34	\$ 1,661.76	\$ 1,955.70
Yield Taxes	9,134.30	0.00	0.00	0.00
Land Use Change Taxes	780.00			
Interest – Property	146.59	1,263.46	459.13	50.72
Interest – Yield	87.54			
Cost Before Lien	0.00	68.00	0.00	0.00
Cost of Lien	0.00	455.00	0.00	0.00
Conversion to Lien		9,225.19		0.00
Court Cost	0.00	0.00	35.00	0.00
Abatements Made:				
Property Taxes	248.51	0.00	0.00	0.00
Yield Taxes	1,327.14	0.00	0.00	0.00
Property Interest	0.00	77.25	239.06	993.80
Yield Interest	13.74	0.00	0.00	0.00
Uncollected Taxes as of				
December 31, 2002:				
Property Taxes	77,112.09	0.00	0.00	0.00
Yield Taxes	1,289.82	0.00	0.00	0.00
Total Credits	\$ 330,113.13	\$ 19,901.24	\$ 2,394.95	\$ 3,000.22

Respectfully submitted,
Donna J. Bronson
Tax Collector

SUMMARY OF TAX LIEN ACCOUNTS

For January 1, 2002 to December 31, 2002

	DEBITS		
	2001	2000	1999
Unredeemed Liens Beginning of Year		\$ 19,692.01	\$ 5,286.29
Liens Executed During Fiscal Year	\$ 10,504.22	0.00	0.00
Interest & Cost Collected After Lien Execution	299.76	3,677.67	1,457.65
Total Debits	\$ 10,803.98	\$ 23,369.68	\$ 6,743.94

	CREDITS		
Remitted to Treasurer:			
Redemptions	\$ 4,459.34	\$ 13,132.97	\$ 5,146.47
Interest & Cost After Lien	299.76	3,677.67	1,143.35
Abated Interest	0.00	0.00	314.30
Liens Deeded to Town	0.00	0.00	139.82
Unredeemed Liens as of December 31, 2002	6,044.88	6,559.04	0.00
Total Credits	\$ 10,803.98	\$ 23,369.68	\$ 6,743.94

Respectfully submitted,
Donna J. Bronson
Tax Collector

UNCOLLECTED PROPERTY TAXES

as of January 31, 2003

	2002	2001	2000
Aldrich, Dennis T.	\$ 325.80 (yield)	\$	\$
Bailey, Dix E.	27.63		
Bailey, Mark	27.63		
Bartsch, William D.	23.97		
Baxter, Scott	146.37		
Blanchette, Gene & Valerie	605.42		
Blay, William	547.80	66.34	
Blodgett, Arthur E.	503.93		
Bousquet, Lester & Sandra	622.05	283.98	
Browne, Albion	452.10	510.81	843.86
Burgess, Edward J.	124.12		
Burgess, Harry	59.47	40.11	
Burris, James	687.50		
Carosi, Mario	201.65		
Carson-Higgins, Patricia	565.81		
Chase, Jr., Preston	799.50		
Chase, Ronald A. & Stephen	127.05	168.71	273.39
Clark, Forrest S.	59.92		
Clark, Forrest	5.99		
Craig, Jr., Joseph J.	288.47		
Dennett, Sr., John J.	1,150.05		
Dodge, Donald F. & Ann M.	916.70		
Gehringer, Troy R.	706.20		
Hatch, Richard	867.90	330.47	
Hjelm, Eric	7.94		
Houston, Glenn C.	61.76	100.00	
Houston, Glenn C.	267.73	291.77	364.48
Kober, Henry A. c/o DCI	716.10		
Kober, Henry A. c/o DCI	165.00		
Lane, Robert	1,095.86		
McGovern, Harold & Rebecca E.	8.32		
McGovern, Harold & Rebecca E.	804.98		
McGuinn, Michael S.	964.02 (yield)		
McGuire, Michael	146.37		
McGuire, Michael	614.61		
Michelsen, Jeff	602.08		
Michelsen, Jeff	12.03		
Michelsen, Jeff	243.89		
Ouellette, Craig	244.20		
Santy, Robert	1,222.65	1,321.77	2,331.24

Steckerl, Andrea & Lauren S.	45.54	82.93	
Steckerl, Andrea & Lauren S.	1,473.45	1,560.72	2,579.92
Steckerl, Andrea & Lauren S.	75.90	89.88	
Steckerl, Andrea & Lauren S.	245.85	268.74	
Steckerl, Andrea & Lauren S.	61.88	75.12	
Steckerl, Andrea & Lauren S.	334.95	362.51	
Steckerl, Andrea & Lauren S.	457.05	491.02	
Wooley, Clifford	235.94		
Totals	\$ 19,951.13	\$ 6,044.88	\$ 6,392.89

TREASURER'S REPORT

January 1, 2002 - December 31, 2002

Balance January 1, 2002:

Checking Account Balance	\$ 51,937.81
Escrow Account	360.41
Town History Account	590.57
Dump Fund Phase 2	12,903.78
Connecticut River Bank	98,960.74
Laconia Savings Bank	70,496.52
	\$ 235,249.83

Donna Bronson, Town Clerk:

Dog Licenses - Retained	525.00
Dog Licenses - State	50.50
Neutering Fund	202.00
Dump Stickers	11.00
Filing Fees	3.00
Motor Vehicle Permits	56,600.00
Title Applications	186.00
Uniform Commercial Code	180.00
Vital Statistics	321.00
Bounced Check Fee	50.00

Total Town Clerk	58,128.50
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Donna Bronson, Tax Collector:

2002 Property Tax	239,973.40
2002 Property Tax Interest	146.59
2002 Yield Tax	9,134.30
2002 Yield Tax Interest	87.54
2002 Land Use Change Tax	780.00
2001 Property Tax	18,037.53
2001 Property Tax Interest	1,263.46
2001 Cost before Lien	68.00
2001 Cost of Lien	455.00
2001 Tax Lien Redeemed	4,459.34
2001 Interest and Cost	299.76
2000 Tax Lien Redeemed	13,132.97
2000 Interest and Cost	3,677.67
1999 Tax Lien Redeemed	5,146.47
1999 Interest and Cost	1,143.35
1998 Property Tax	1,661.76
1998 Property Tax Interest	459.13
1998 Court Cost	35.00
1997 Property Tax	1,955.70
1997 Property Tax Interest	50.72

Total Tax Collector	301,967.69
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Planning & Zoning:

Susan Herzog – Lot Line Adjustment	\$ 123.92
Gardner Kellog – Zoning Regulations	20.00
Richard Fenoff – Current Use Application	12.50
Berliner – Current Use Application	50.04

Sub-Division Fees:

M. McGuire Estate	143.92
Kellog Survey – Lane	144.57

Total Planning & Zoning \$ 494.95

Trustees of Trust Funds:

Cemetery Use	432.74
School Use	62.39
Town Use	2,898.80

Total Trustees of Trust Funds 3,393.93

State of New Hampshire:

Highway Block Grant	36,864.19
State Aid Grant – Landfill	8,328.27
Disaster Assistance	269.28
Revenue Sharing	4,410.44
Rooms & Meals	10,859.96

Total State of New Hampshire 60,732.14

U. S. Government:

In Lieu of Taxes	5,081.00
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Total U. S. Government 5,081.00

Refunds:

Landaff School District – Town Report	400.00
U.S. Treasury – Internal Revenue Refund	4.04
Acadia Ins. – Return Premium	522.00

Total Refunds 926.04

Rental of Town Property:

Mount Hope Grange – 2001 & 2002	300.00
Tracy Tillitson – Town Hall	25.00
Lisbon Stump Jumpers – Town Hall	50.00

Total Rental of Town Property 375.00

Sale of Town Property:

Checklist	\$ 20.00
Tax Assessment List	25.00
Master Property List	25.00
Town Histories	106.00
Tax File	2.00

Total Sale of Town Property	\$ 178.00
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Miscellaneous Revenue:

Woodsville Guaranty – NOW A/C Interest	580.16
– Wire Service	(5.00)
– Bounced Check Fees	(9.00)
Pistol Permits	20.00
Connecticut River Bank – Interest	1,357.51
Laconia Savings Bank – Deposit	55,000.00
Laconia Savings Bank – Interest	1,203.95
Aten, Clayton & Eaton – Research Timber	245.00
Town of Lisbon – Recycling Income	7,789.50
D. Hickey – Check not cashed	7.59
R. Boissonneault – Dog fine	50.00
Trustees of Trust Fund – Highway Art 21	47,000.00
Trustees of Trust Funds – Fire Art 17	2,095.00
Ronald & Barbara Chase – Recording Deed	353.98
Valerie McGuire – Burying Horse	20.00
Village Book Store – Hardcover Histories	50.00
James Burris – Stump Removal	50.00

Total Miscellaneous Revenue	115,808.69
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Non-Revenue Receipts:

NHPDIP – Dump Fund Interest	93.42
Woodsville Guaranty – Escrow Interest	5.22
– Town History Interest	8.86

Total Non-Revenue Receipts	107.50
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Total Receipts:	782,443.27
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Less Selectmen's Orders:	(571,622.31)
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Balance as of December 31, 2002	\$ 210,820.96
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Reconciliation of the Treasurer's Report

Checking Account	\$ 85,875.18
Escrow Account	365.63
Town History Account	705.43
Connecticut River Bank	60,318.25
Laconia Savings Bank	63,556.47
	\$ 210,820.96

Respectfully submitted,
Mary H. Felton
Treasurer

SUMMARY OF RECEIPTS

From Local Taxes:

2002 Property Tax	\$ 239,973.40
2002 Property Tax Interest	146.59
2002 Yield Tax	9,134.30
2002 Yield Tax Interest	87.54
2002 Land Use Change Tax	780.00
2001 Property Tax	18,037.53
2001 Property Tax Interest	1,263.46
2001 Cost before Lien	68.00
2001 Cost of Lien	455.00
2001 Tax Liens Redeemed	4,459.34
2001 Interest & Cost	299.76
Previous Years – Property Tax	3,617.46
Previous Years – Property Tax Interest	509.85
Previous Years – Tax Liens Redeemed	18,279.44
Previous Years – Interest & Cost	4,821.02
Court Cost	35.00

Total Taxes Collected and Remitted	\$ 301,967.69
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Licenses and Permits:

Motor Vehicle Permits	56,600.00
Dog Licenses	575.50
Neutering Fund	202.00
Business Licenses, Permits, Filing Fees	400.00
All Others, including Sub-Divisions	865.95

Total Licenses and Permits	58,643.45
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From State of New Hampshire:

Highway Block Grant	36,864.19
State Aid Grant – Landfill	8,328.27
Disaster Assistance	269.28
Revenue Sharing	4,410.44
Rooms & Meals	10,859.96

Total From State of New Hampshire	60,732.14
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From U. S. Government:

U. S. Treasury - In Lieu of Taxes	5,081.00
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Total From U. S. Government	5,081.00
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Refunds:

Landaff School District – Town Report	\$ 400.00
Acadia Insurance – Return Premium	522.00
U.S. Treasury – Internal Revenue	4.04

Total Refunds	\$ 926.04
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Charges For Services:

Rental of Town Property	375.00
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Total Charges For Services	375.00
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Miscellaneous Revenue:

Sale of Town Property	228.00
Interest on Investments	3,393.93
Woodsville Guaranty – Interest	580.16
Woodsville Guaranty – Service Fees	(14.00)
Town of Lisbon – Recycling Income	7,789.50
Timber Cut Research	245.00
Trustees – Highway – Art. 21	47,000.00
Trustees – Fire Dept. – Art. 17	2,095.00
Dog Fine	50.00
Recording fees, Stump removal, etc.	431.57
Connecticut River Bank – Interest	1,357.51
Laconia Savings Bank – Interest	1,203.95
Laconia Savings Bank – Deposit	55,000.00

Total Miscellaneous Revenue	119,360.62
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Non-Revenue Receipts:

NHPDIP – Dump Fund Interest	93.42
Woodsville Guaranty – Escrow Interest	5.22
Woodsville Guaranty – Town History Interest	8.86

Total Non-Revenue Receipts	107.50
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Total Receipts from All Sources	547,193.44
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Cash On Hand January 1, 2002	235,249.83
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Grand Total	\$ 782,443.27
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DETAILED STATEMENT OF PAYMENTS

General Government

5130 Executive:

Errol S. Peters, Selectman	\$ 1,000.00	
Richard B. Basnar, Selectman	1,000.00	
C. Bruce Ulricson, Selectman	1,000.00	
John Rice	100.00	
Donna J. Presby, Secretary	10,868.00	
Clifford Boivin, Moderator	50.00	
U. S. Post Office, Stamps	546.48	
Donna Presby, – Labels, etc.	271.75	
NE Business Services – Checks	180.36	
Paige Computers – Hard Drive	231.00	
Littleton Office Supply – Copy Paper	140.37	
Tuck Press – Ads	96.00	
Plodzick & Sanderson – Audit	4,360.00	
Viking Office Supply – Ink Cartridges, etc.	497.95	20,341.91

5140 Election, Registration and Vital Statistics:

Donna Bronson, Town Clerk	4,084.18	
Ernest Odell, Supv. of Checklist	112.50	
Sally Boivin, Supv. of Checklist	62.50	
Gayle Clement, Supv. of Checklist	62.50	
Donna J. Presby, Supv. of Checklist	87.50	
Brenda Dodge, Supv. of Checklist	50.00	
Mary Felton, Ballot Clerk	75.00	
Francis Felton, Ballot Clerk	75.00	
Norma Titus, Ballot Clerk	25.00	
David Clement, Ballot Clerk	50.00	
Richard Bronson, Ballot Clerk	25.00	
Angie Bronson, Ballot Clerk	50.00	
Salmon Press – Ads	322.90	
Tuck Press – Ads	96.00	
US Post Office – Stamps	71.00	
Harrison Publishing – Town Reports	1,520.00	
State of NH – Vital Statistics	551.00	
Margaret Blodgett – Dog License Refund	4.50	
Littleton Office Supply – Ribbons	68.66	
NH Town Clerk Assoc. – Workshop	40.00	
Michael McGuinn – Dog License Refund	2.50	
Linda Mower – Town Clerk Workshop	30.00	
Michael McGuinn – Registration Refund	60.00	
Primedia Business – Price Digest	34.00	
NHCTCA – Town Clerk Conference	48.00	
Ken's Locksmithery – Vault Repair	73.00	
IDS – Dog Tags	64.69	7,745.43

5150 Financial Administration:		
Donna Bronson, Tax Collector	4,304.87	
Donna Bronson, Expenses	149.94	
Mary Felton, Treasurer	400.00	
Thomas Walker, Assessor	1,046.50	
NH Assoc. of Asses. OFCS	50.00	
US Post Office – Stamps	148.00	
Viking Office Supply – Calculator	258.83	
Registry of Deeds – Tax Liens Redeemed	136.36	
NH Tax Collector's Assoc. – Dues	20.00	
Littleton Office Supply – Copy Paper	39.90	
Ronald & Stephen Chase – Tax Refund	51.15	
John Sagar – Refund of Tax Overpayment	360.48	
Harrison Publishing – Envelopes	90.00	
Taxes Bought by the Town	10,504.22	17,560.25
5151 Unclassified Discounts, Abatements, Refunds:		
Valerie Kimber-Roy – Tax Refund	6.34	
Gregory Trust – Tax Refund	176.95	
Lereth Mortgage Corp. – Reynolds Overpayment	133.89	
Ross Williams – Timber Tax Overpayment	618.89	
Roger Berube – Registration Refund	27.00	
Ruby Gray	10.00	
Richard Fenoff, Tax Refund	300.47	1,273.54
5153 Legal Expenses:		
Michael Ransmeier	282.93	282.93
5155 Employee Benefits:		
Town Share - S/S & Medicare	3,231.49	3,231.49
5191 Planning & Zoning:		
James Peters, Zoning Office	500.00	
Tuck Press – Ads	144.00	
Donna Presby – Certified Mail Postage	102.05	
Registry of Deeds – Recordations	100.37	
North Country Council – Land Use Books	110.00	
Gardner Kellogg, Refund Zoning Regs.	5.00	961.42

5194 General Government Building:		
PSNH	465.65	
Verizon	602.75	
Irving Oil	2,199.58	
Pratt's Propane	344.14	
Thomas Blowey – Lawn Mowing	660.00	
Abbot Plumbing – Furnaces	4,671.00	
Abbot Plumbing – Water Pipe	41.30	
Francis Felton – Towels, Tissues, Flag Lts.	23.91	
Fogg's Hardware – Light Bulbs	60.97	
Bradley Santy – Painting Upstairs Hall	2,950.00	12,019.30
5195 Cemetery:		
2002 Appropriation	3,567.26	
CD Interest	432.74	4,000.00
5196 Insurance:		
Insurance – Anthem Blue Cross/Blue Shield	3,624.67	
Liberty Mutual – Workmen's Comp	6,435.00	
Healthtrust	1,836.95	
Acadia –Buildings & Auto	7,737.00	
Primex	68.08	
US Treasury – 1st Quarter ADOL	22.20	
Geo M. Stevens – Bond	2,386.00	
HG Woods – Tom Smith Insurance	730.39	22,840.29
5197 Advertising & Regional Associations:		
NH Municipal Association – Dues	500.00	
Tri County Community Action – Article 5	500.00	
North Country Council – Article 9	362.57	1,362.57
5199 Other General Government:		
Conway Office Supply	512.30	512.30
5210 Police Department:		
Constable Peterson	2,000.00	
Corey's Sport Shop – Ammunition	81.00	
Ossipee Mountain Electronics – Radio for Truck	176.20	2,257.20
5215 Ambulance:		
Ross Ambulance – Article 6	1,545.00	
Lisbon Fast Squad – Article 12	1,500.00	3,045.00
5220 Fire Department:		
2002 Appropriation	11,700.00	11,700.00

5312 Highway:

Grayden Peckett – Salary	14,691.00	
Grayden Peckett – Mileage	1,134.00	
PSNH	312.05	
Verizon	678.49	
Irving Oil – Diesel	2,149.32	
Irving Oil – Kerosene	60.10	
Calkins Portable Toilets	435.00	
Michael Reynolds – Salary	132.00	
Fogg's Hardware	340.91	
NH Municipal Truck Equipment – Cylinder	968.00	
MacKenzie Auto – Parts	1,209.49	
Lawson Products – Screws	176.60	
Labonville, Inc.	9.96	
Ossipee Electronics	117.65	
Littleton Office Supply – Driver Log Books	70.10	
Grayden Peckett – Propane	60.00	
State of NH Road Sign	25.75	
Blackmount – Grader Chains	262.14	
Grayden Peckett – Tractor Gas	61.93	
Harrison Publishing – Highway Signs	89.00	
Old Dominion Brush – Sweeper Brush	291.50	
Varney & Smith	9.98	
Merriam Graves – Rental Cylinders	79.00	
Commercial Tire – Fix Flat	410.00	
Donna Presby – Padlock and Keys +	75.94	
White Mountain Shopper – Ads	69.00	
Tuck Press – Ads	144.00	
Beauregard Equipment	61.83	
Salmon Press – Ads	117.00	
Thomas Smith – Salary	10,700.00	
Thomas Smith – Gas	92.65	
Bruce Ulricson – Truck Plates	8.00	
All States Asphalt – Highway Paving	19,921.27	
UNH – Project Planning	45.00	
Northrup's – Camera	5.99	
Blaktop, Inc – Cold Patch	264.60	
Lee Waterhouse – Roadside Mowing	2,500.00	
Mill Brook Construction – Barrett Hill	12,356.00	
Clinton Clough – Winter Sand	7,000.00	
Littleton Signs – Truck Lettering	135.00	
E-Z Steel – Hitch Plate	251.00	
Lisbon Chevrolet – Inspection	21.00	
Pratt's Propane	539.18	
Town Line Equipment	49.49	
Russell Smith – Salary	150.00	
Stout Plumbing and Heating -- Furnace	2,239.00	80,519.92

5316 Street Lighting:

PSNH	554.84	554.84
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5323 Hazardous Waste		
5324 Solid Waste Disposal:		
Town of Lisbon – Landfill	23,193.75	
Over Budget Solid Waste	1,532.21	24,725.96
5414 Pest Control:		
Dr. Frederick Erb – Stray Dog	100.00	100.00
5415 Health Agencies:		
North Country Home Health – Article 3	939.40	
White Mountain Mental Health – Article 4	472.00	
Hospice of Littleton – Article 7	435.00	
Grafton County Senior Citizens – Article 8	250.00	
Aids Community Resource – Article 14	100.00	2,196.40
5441 Welfare:		
NH Welfare Association – Dues	30.00	30.00
5445 Vendor Payments:		
Frederick Erb – Rent	1,050.00	
Whiting’s Rubbish Removal	392.00	1,442.00
5520 Community Field:		
Thomas Blowey	970.00	
Lisbon Lions Club – Article 10	1,000.00	1,970.00
5550 Library:		
Lisbon Public Library – Article 11	500.00	500.00
5583 Patriotic:		
Town of Lisbon – Flags	60.00	60.00
5619 Conservation:		
Richard Bronson – Mowing Picnic Area	50.00	50.00
5723 Interest on TAN	0.00	0.00
5909 Capital Outlay:		
Liberty Mutual International Truck – Article 21-1	47,000.00	
Valley Transportation – On Spot Chains – Article 17	2,095.00	
NH Municipal Truck Equipment	24,827.00	73,922.00
5912 Money Transfer:		
Laconia Savings Bank	55,000.00	55,000.00
5915 Capital Reserve Fund:		
Fire Department Equipment – Article 23	5,000.00	
Revaluation – Article 18	2,000.00	7,000.00

5931 Grafton County Taxes	33,590.00	33,590.00
5933 Landaff School District:		
2001-2002 Appropriation	73,144.00	
State Education Tax	33,541.00	
Interest from CD's	62.39	
2002-2003 Appropriation	75,000.00	181,747.39
9999 Temporary Distribution:		
Transfer to Town History Account	50.00	50.00
Social Security & Medicare:		
Donna Bronson	641.76	
Donna Presby	831.41	
Grayden Peckett	1,123.86	
Michael Reynolds	10.10	
Errol Peters	76.50	
Richard Basnar	76.50	
Bruce Ulricson	76.50	
James Peters	38.26	
Mary Felton	30.60	
Thomas Smith	818.35	
Russell Smith	11.48	
Ed Peterson	153.00	-3,888.32
Withholding:		
Donna Bronson	625.04	
Grayden Peckett	1,207.00	
Thomas Smith	749.00	-2,581.04
Social Security & Medicare to Bank	3,231.49	
Withholding to Bank	2,269.04	
Total Social Security & Withholding to Bank	-969.83	-969.83
Grand Total		\$571,622.31

SUMMARY OF PAYMENTS

General Government:

Executive	\$ 20,341.91	\$ 20,341.91
Election, Registration & Vital Statistics	7,745.00	
Financial Administration	7,056.03	
Taxes Bought by Town	10,504.22	
Abatements, Refunds	1,273.54	
Legal	282.93	
Planning & Zoning	961.42	
General Government Building	12,019.30	
Cemetery	4,000.00	
Insurance	22,840.29	
Advertising & Regional Assocs.	1,362.57	
Other General Government	512.30	68,557.60

Public Safety:

Police Department	2,257.20	
Ambulance	3,045.00	
Fire Department	11,700.00	17,002.20

Highways & Streets:

Highways	80,519.92	
Street Lighting	554.84	
Bridges	0.00	81,074.76

Sanitation:

Solid Waste Disposal		
Town of Lisbon Landfill	23,193.75	
Solid Waste Overbudget	1,532.21	24,725.96

Health:

Pest Control	100.00	
Health Agencies	2,196.40	2,296.40

Welfare:

NH Welfare Assoc. Dues	30.00	
Frederick Erb – Rent	1,050.00	
Whiting's Rubbish Removal	392.00	1,472.00

Culture & Recreation:

Community Field – Thomas Blowey	970.00	
Lisbon Lions Club	1,000.00	1,970.00

Library	500.00	500.00
Patriotic – Flags Town of Lisbon	60.00	60.00
Conservation Department	50.00	50.00
Debt Service:		
Interest on TAN	0.00	0.00
Money Transfer:		
Laconia Savings Bank	55,000.00	55,000.00
Capital Outlay		
Liberty Mutual International Art 21-1	47,000.00	
Valley Transportation Art 17	2,095.00	
NH Municipal Truck Equipment Art 12-2	24,827.00	73,922.00
Capital Reserve Fund		
Fire Department Equipment Art 23	5,000.00	
Revaluation Art 18	2,000.00	7,000.00
Payments to Other Governments:		
Grafton County Treasurer – County Taxes	33,590.00	33,590.00
Landaff School District		
2001-2002 Appropriation	73,144.00	
State Education Tax	33,541.00	
Interest from CDS	62.39	
2002-2003 Appropriation	75,000.00	181,747.39
Temporary Distribution		
Transfer to Town History Account	50.00	50.00
	571,622.31	571,622.31
Total Payments for All Purposes	\$ 571,622.31	
Cash on Hand December 31, 2002	210,820.96	
GRAND TOTAL	\$ 782,443.27	

CEMETERY TRUSTEES REPORT

Receipts

Cash on Hand - January 1, 2002		\$ 9,473.22
2001 Cemetery Budget Appropriation	\$ 4,000.00	
Interest from Savings Account	157.67	
Interest from Checking Account	6.13	
Melissa Devoe – Lots 1528, 1529 & 1530	450.00	
2002 Cemetery Budget Appropriation	4,000.00	8,613.80
Total Receipts		\$ 18,087.02

Payments

Trustees of Trust Funds – Perpetual Care for Devoe – Lots 1528, 1529 & 1530	\$ 300.00	
Varney Smith Lumber Co. – Roof for Building	266.02	
Robert Fenoff – Labor & Mowing	1,258.68	
Ernest Odell – Labor, Mowing & Pressure Treated Wood	2,050.20	
Woodsville Guaranty Savings Bank – Social Security and Medicare	147.64	
Total Payments		\$ 4,022.54
Cash Balance, December 31, 2002		\$ 14,064.48

Cemetery Trustees,
Mary Dodge
Donna J. Bronson
Brian Laleme

REPORT OF THE TRUST FUNDS of the TOWN OF LANDAFF, NH on December 31, 2002

Date of Creation	Name of Trust Fund and Purpose of Creation	How Invested	Beginning Balance	New Funds	Withdrawal	Income Earned	Expended	Balance End of Year
1997	School District Funds Local School Fund Total School Fund	Berlin City	2,270.06 <u>2,270.06</u>			62.93 <u>62.93</u>	62.93 <u>62.93</u>	2,270.06 <u>2,270.06</u>
Bf. 1985	Cemetery Funds Perpetual Care —Various	Laconia SB	8,363.52			208.87	208.87	8,363.52
1997	Perpetual Care —Various	Berlin City	10,186.91			204.02	204.02	10,186.91
1999	Perpetual Care —Various	Berlin City	2,000.00					
2002	Lisbon VFW			5.80				
2002	Troy & Melissa DeVoe			300.00		19.85	19.85	2,305.80
	Total Cemetery Fund		<u>20,550.43</u>	<u>305.80</u>		<u>432.74</u>	<u>432.74</u>	<u>20,856.23</u>
1957	Town Funds Gale Chandler	Laconia SB	15,000.00			374.65	374.65	15,000.00
1997	Gale Chandler	Berlin City	60,000.00			1,648.99	1,648.99	60,000.00
1997	Gale Chandler	Woodsville	53,290.89			740.74	740.74	53,290.89
1989	Blake Memorial	Laconia SB	5,382.09			134.42	134.42	5,382.09
	Total Town Funds		<u>133,672.98</u>			<u>2,898.80</u>	<u>2,898.80</u>	<u>133,672.98</u>
2001	Capital Reserve Funds Fire Department Equipment	Berlin City	5,149.28	5,000.00	2,095.00	117.24		8,171.52
1997	Highway Department Equipment	Berlin City	48,421.46		47,000.00	327.98		1,749.44
2002	Revaluation	Berlin City		2,000.00		14.63		2,014.63
2002	Special Education	Bank of NH		90,930.95		384.31		91,315.26
	Total Capital Reserves		<u>53,570.74</u>	<u>97,930.95</u>	<u>49,095.00</u>	<u>844.16</u>		<u>103,250.85</u>
	Grand Total		\$210,064.21	\$ 98,236.75	\$ 49,095.00	\$ 4,238.63	\$ 3,394.47	\$260,050.12

LANDAFF VOLUNTEER FIRE DEPARTMENT

Treasurer's Report

Receipts:

Cash On Hand January 1, 2002	\$ 3,014.12
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Donations:

Mr. & Mrs. Francis Felton
Mr. & Mrs. Harding Schofield
Mrs. Jessie Hodge
Mr. & Mrs. Conrad Schofield
Mrs. E. Norma Titus
Mrs. Ruby Gray
Mr. & Mrs. Kenneth Smalley
Mrs. Beth Greeley
Vaulene Boulet
Mr. & Mrs. Norman Gilbert
Wanda Beaudin
Anonymous
Mr. & Mrs. Reginald Lavoie
Mr. & Mrs. Ray Lobdell
H.G. Wood Raffle Donation
Lisbon Training

Total Donations:	930.00
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Old Home Day:

Raffle
Auction
Concession
Supper

Total Old Home Day:	6,572.19
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Town of Landaff Appropriation	11,700.00
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Woodsville Guaranty Savings Bank – Interest	23.46
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Total Receipts:	\$ 22,239.77
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LANDAFF VOLUNTEER FIRE DEPARTMENT

Treasurer's Report

Payments:

Ossipee Mountain Electric Inc. – Radio	\$ 562.17
TAC-2 Comm. – Radio repairs, batteries	2,711.65
PSNH	262.27
Berlin Spring – Rear springs – Tanker	1,474.06
Douglas Erb – Tables, Plaque, etc.	437.01
Inland Divers, Inc. – Service tanks	59.25
Irving Oil Corp. – Propane	1,138.00
TSMAFA – Dues, Decals	304.32
MacKenzie Auto Parts	4.41
Sunoco, Inc. – Gasoline	137.85
Francis Felton – Batteries, food	69.54
Richard Fenoff – Parts	236.58
Hirsch's – Uniforms	820.24
David Poole – Instructor	200.00
Grafton County Sheriff's Dept. – Dispatch service	1,121.00
R & R Safety Inc. – Koehler Lights	711.25
Coventry Garage – Inspection, lights	363.45
H & H Service – Raffle Tickets	48.00
Raffle Prize H.G. Wood – cash	100.00
Tuck Press – Old Home Day ads	55.00
Northrup's – Bottled water	95.00
Donald Beaudin – Paper for posters	10.95
U.S. Post Office	37.00
Desorcie Emergency – Pump packing & vac check	171.50
Fire Tech & Safety – Bunker pants; coat	1,031.39
Tammy Heath – Halloween	35.06
The Concord Group – Building Insurance	130.00
Fred Whitcomb Scholarship Fund	100.00

Total Payments:	\$ 12,426.95
Cash On Hand December 31, 2002	9,812.82
	\$ 22,239.77

Respectfully submitted,
Francis J. Felton
Treasurer

LANDAFF FIRE DEPARTMENT

The present roster is:

Doug Erb – Chief
Tom Erb – Assistant Chief
Don Beaudin – Captain & Old Home Day Chairman
Richard Fenoff – Captain & Equipment Supervisor
Greg Bronson – Captain
Harry McGovern – Captain & Training Officer
Francis Felton – Treasurer

Ben Peters
Lance Cate
Meghan McGovern
Bill Clark

Phil Finkle
Ryan Boissonneault
Doug Heath
Tom Smith
Richard Sibley

Jim Lapierre
Frank Champagne
Jason Cartwright
John H. Rice

Our Fire Department had an exciting and productive year. The most important asset a good department has is quality people. Firefighters that are willing to make the commitment to spend time learning the skills necessary to make a contribution on the fire ground. You can have all the best equipment in the world but if knowledgeable people are not there to use it, the job is not going to get done. This year we were fortunate to have eight new people. Jim, Tom, Ryan, John, Richard, Frank, Bill and Meghan have become involved with our Department. They have worked hard training this fall and they have added a tremendous amount of enthusiasm to the whole Department.

With the help of Elayna and Phil Finkle's writing ability, we were chosen to receive a grant for \$25,000 from FEMA to assist our Department in buying new gear and air packs. The combination of this funding, and a near record Old Home Day, will enable us to provide our entire Department with state of the art personal protective clothing. All those involved in making this happen deserve the Town's appreciation. The new people properly trained and geared will help our already strong Department serve the taxpayers of the Town of Landaff well for the years to come. We always can use more people so if you or anyone you know would like to get involved contact anyone on the Department.

Don't forget to check the batteries in your smoke alarms and carbon monoxide detectors. If you need help with either, call 838-5560.

Have a fire safe year!

Douglas F. Erb
Landaff Fire Chief

COMMUNITY FOREST FIRE WARDEN AND STATE FOREST RANGER REPORT

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate and coordinate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing **ALL** outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding areas) is completely covered with snow. Violations of RSA 227-L:17, the fire permit law and other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, plus suppression costs.

A new law effective January 1, 2003 prohibits residential trash burning (RSA 125-N). Contact New Hampshire Department of Environmental Services at (800) 498-6868 or www.des.state.nh.us for more information.

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and make sure that the house number is correct and visible. Contact your Fire Department or the New Hampshire Division of Forests and Lands at www.nhdf.org or 271-2217 for wildland fire safety information.

ONLY YOU CAN PREVENT WILDLAND FIRES

2002 FIRE STATISTICS

(All Fires Reported thru November 10, 2002)

TOTALS BY COUNTY

CAUSES OF FIRES REPORTED

	<u>Numbers</u>	<u>Acres</u>		
Belknap	52	13.5	Arson/Suspicious	43
Carroll	80	10.5	Campfire	31
Cheshire	39	17	Children	32
Coos	3	2.5	Smoking	32
Grafton	53	21	Rekindle of Permit	3
Hillsborough	108	54.5	Illegal	7
Merrimack	94	13.5	Lightning	36
Rockingham	60	25.5	Miscellaneous *	356
Strafford	31	23		
Sullivan	20	6		

* Miscellaneous: (powerlines, fireworks, railroad, ashes, debris, structures, equipment, etc.)

	<u>Total Fires</u>	<u>Total Acres</u>
2002	540	187
2001	942	428
2000	516	149

CONSTABLE'S REPORT

To the Residents of Landaff:

During the year 2002 there were 24 calls for service handled by this Department. There were also a number of calls covered by the NH State Police and the Lisbon Police Department.

Animal complaint calls continued to decline. I hope this trend will continue in 2003.

There was an increase in the number of 911 calls received this year. I would like to thank all Departments for their response and their understanding while handling these calls.

Any calls for service should be made to:

Ed Peterson, Constable	838-2894
Grafton County Sheriff's Dispatch	787-6911
State Police, Twin Mountain	846-3333

All mandatory training and certification requirements were achieved for the year 2002. Annual reports for the Police Standards and Training Council were submitted as required.

The following are duty and patrol hours:

Criminal Trespass	2
Domestic Complaints	1
Vandalism	1
Animal Complaints	7
MV Accidents	1
Disturbing the Peace	1
MV Checks	2
MV Warnings (ATV's)	1
911 Calls*	7
Courtesy Call	1
Total Calls	24
Duty and Patrol Hours	225

Have a safe year!

Edward A. Peterson
Constable

*Some 911 calls were referred to White Mountain Mental Health, DHHS, or Life Coping due to the need of the individual.

CONSERVATION COMMISSION

During 2002, the Members of the Commission, Francis Felton, Link Noble, Richard Bronson, Bill Adam and David Clement, Chairman, made our annual physical inspection of the two LCIP easement properties for compliance with the easement restrictions. We installed cedar fence posts and rails to replace the rotted fence between the Town Hall and the church and removed most of the brush and branches from the trees that were touching or encroaching on the church walls.

During the summer we mowed the property and controlled the shrubbery growth on the "Bob Knapp Memorial Preserve." We completed the hiking trail on the Tellman LCIP property opposite the Blue School where the teachers took their students on a field trip in April. We reviewed construction project applications submitted to us to consider the impact on the Town from the Commission's standpoint and participated in picking up trash along the Town's roads.

David Clement
Chairman

PLANNING BOARD

The Planning Board has not completed the research needed to proceed with preparations for the new Master Plan. The original four thousand dollars budgeted for this has not been spent and the Planning Board will have to reapply to the Town for a Warrant Article allowing for the update and cost of the Master Plan.

The Board dealt with a couple of minor subdivisions during the year that proceeded in a routine manner.

Respectfully submitted,
Philip Finkle
Chairman

**BIRTHS REGISTERED
IN THE TOWN OF LANDAFF, NH
For the Year Ending December 31, 2002**

DATE & PLACE OF BIRTH	NAME OF CHILD	NAME & SURNAME OF FATHER	NAME OF MOTHER
April 3, 2002 Littleton, NH	Siobhan Allison Smith	Thomas Smith	Chrisara Smith
July 12, 2002 Littleton, NH	Jared Scott Jesseman	Richard Jesseman	Kelly Jesseman

**MARRIAGES REGISTERED
IN THE TOWN OF LANDAFF, NH
For the Year Ending December 31, 2002**

DATE & PLACE OF MARRIAGE	NAME AND SURNAME OF GROOM & BRIDE	RESIDENCE AT TIME OF MARRIAGE
January 1, 2002 Landaff, NH	Linda-Mary Montminy Paul Jerome Frayne	Landaff, NH Landaff, NH
January 26, 2002 Lisbon, NH	Bethany Ann Miller William Roswell Clark, Jr.	Landaff, NH Landaff, NH
February 20, 2002 Las Vegas, NV	Valerie Victoria Kimber Ghislain Edward Roy	Landaff, NH Landaff, NH
March 25, 2002 Littleton, NH	Tracy Lynn Poulton Brian Michael Tillotson	Landaff, NH Landaff, NH
September 14, 2002 Sugar Hill, NH	Heidi Bennewitz Anderson Richard Bruce Sagar	Landaff, NH Landaff, NH

**DEATHS REGISTERED
IN THE TOWN OF LANDAFF, NH
For the Year Ending December 31, 2002**

DATE & PLACE OF DEATH	NAME OF THE DECEASED	AGE	SEX	NAME OF FATHER NAME OF MOTHER
August 15, 2002 Landaff, NH	Patricia Carson-Higgins		F	William Carson Helen Santoro

NOTICE - We don't always get records of all Births, Marriages & Deaths for the people of Landaff. If you would like the records included in the Town Report, please send a copy to the Town Clerk or call with the information.

NOTES

ANNUAL REPORT

of the

LANDAFF SCHOOL DISTRICT

2001-2002

SCHOOL BOARD

Mrs. Mary Beaudin	Term Expires 2004
Mrs. Tammy Heath	Term Expires 2003
Mrs. Betsy Babcock	Term Expires 2005

DISTRICT OFFICERS

Mr. Michael Ransmeier, Esq.	Moderator
Mrs. Mary Felton	Treasurer
Mrs. Pamela Mardin.....	Clerk
Ms. Barbara Ashley.	Auditor
Mr. Francis Felton.....	Census Taker

SCHOOL ADMINISTRATIVE UNIT #35

Dr. William V. Wheeler.....	Interim Superintendent
Mr. Lewis J. Mello.....	Business Administrator
Mr. Kevin T. Eckerman	Director of Special Education
Mr. G. Douglas Sutherland.....	Director of Curriculum & Instruction
Dr. Jacqueline Verville	Title One Project Manager

BLUE SCHOOL STAFF

Ms. Marjorie Sanborn	Head Teacher
Mrs. Joanne Meachen	Aide / Librarian
Mrs. Sharon Iverson.....	School Nurse
Mrs. Linn Driscoll.....	Art Instructor
Mrs. Tracy Fillion	Physical Education/Health Instructor

STATE OF NEW HAMPSHIRE SCHOOL WARRANT

To the inhabitants of the Landaff School District, in the Town of Landaff, qualified to vote in District affairs:

You are hereby notified to meet at the Town Hall in Landaff on Wednesday, March 05, 2003 at 7:00 o'clock in the evening to act upon the following subjects:

ARTICLE 1: To hear the reports of Agents, Committees, or Officers heretofore chosen and pass any vote relating thereto.

Recommended by the Landaff School Board

ARTICLE 2: To see if the District will vote to raise and appropriate the sum of Three Hundred Ninety-Eight Thousand, Six Hundred Fifty-Four Dollars (\$398,654.00) for the support of schools, for the payment of salaries for School District Officials and Agents, and for the payment of statutory obligations of the District. This article does not include appropriations voted in other warrant articles.

Recommended by the Landaff School Board

ARTICLE 3: To see if the District will vote to raise and appropriate up to the sum of Five Thousand Dollars (\$5,000.00) from the 2002-2003 anticipated unencumbered fund balance and to transfer said sum to its capital reserve fund, established March 14, 1986 to meet the expenses of educating educationally handicapped children, under the provisions of RSA 35:1b.

Recommended by the Landaff School Board

ARTICLE 4: Whereas NH School Districts face ever tightening budgets; and Whereas NH School Districts are finding it increasingly difficult to raise and appropriate sufficient dollars on the local level to provide their students a quality education; and Whereas newly enacted and existing federal mandates have placed an undue and heavy financial burden on local school district budgets:

Be It Therefore Resolved: That the voters of the District vigorously oppose any and all unfunded and under-funded federal educational mandates, including but not limited to, those contained in the recently enacted No Child Left Behind Law as well as those mandates historically unfunded within the IDEA/Special Education Laws.

ARTICLE 5: To transact any other business that may legally come before this meeting.

LANDAFF SCHOOL BOARD

Mary Beaudin

Betsy Babcock

Tammy Heath

**LANDAFF SCHOOL DISTRICT WARRANT
STATE OF NEW HAMPSHIRE**

ELECTION OF OFFICIALS

To the inhabitants of the Landaff School District, in the Town of Landaff, qualified to vote in District affairs:

You are hereby notified to meet at the Town Hall in Landaff on Tuesday, March 11, 2003 at 4:00 P.M. TO 7:30 P.M. o'clock in the evening to vote for District Officials:

ARTICLE 1: To choose all necessary Officers for the School District for the ensuing year.

LANDAFF SCHOOL BOARD

Mary Beaudin
Betsy Babcock
Tammy Heath

**LANDAFF SCHOOL DISTRICT
PROPOSED BUDGET: 2003-2004**

	Expenditures 2001-2002	Adopted Budget 2002-2003	Proposed Budget 2003-2004
1100. REGULAR EDUCATION			
1100.110 Salaries & Benefits	67,972.15	56,560.00	58,144.00
.330 Contracted Services	0.00	1,000.00	1,000.00
.561 Tuition	149,504.61	186,602.00	201,951.00
.610 Teaching Supplies	3,114.75	3,355.00	3,355.00
.630 Textbooks	781.28	750.00	750.00
.640 Library/Audio-Visual	896.32	900.00	900.00
.741 New Equipment	1,322.92	1,600.00	1,600.00
.742 Replacement of Equipment	192.78	2,800.00	500.00
.743 Repairs to Equipment	<u>0.00</u>	<u>600.00</u>	<u>600.00</u>
TOTAL REGULAR EDUCATION	223,784.81	254,167.00	268,800.00
1200. SPECIAL EDUCATION			
1200.110 Salaries & Benefits	0.00	0.00	0.00
.308 Speech Services	2,716.05	6,000.00	6,000.00
.309 Psychological Services	2,060.00	500.00	500.00
.311 Purchased Services	100.00	500.00	500.00
.314 Occupational Therapist	1,542.24	3,000.00	3,000.00
.515 Transportation	1,492.00	3,000.00	3,000.00
.560 Tuition	81,913.47	81,010.00	49,826.00
.610 Teaching Supplies	291.96	300.00	300.00
.630 Textbooks	<u>486.85</u>	<u>500.00</u>	<u>500.00</u>
TOTAL SPECIAL EDUCATION	90,602.57	94,810.00	63,626.00

1400. STUDENT ACTIVITIES			
1440.690 Student Activities	221.50	400.00	600.00
TOTAL STUDENT ACTIVITIES	<u>221.50</u>	<u>400.00</u>	<u>600.00</u>
2100. ATTENDANCE SERVICES			
2110.110 Truant Officer	0.00	10.00	10.00
TOTAL ATTENDANCE SERVICES	<u>0.00</u>	<u>10.00</u>	<u>10.00</u>
2120. GUIDANCE DEPARTMENT			
2120.110 Salaries & Benefits	1,614.76	1,615.00	1,615.00
.309 Student Assistance Program	250.00	250.00	250.00
2125.370 Testing Services	0.00	0.00	0.00
TOTAL GUIDANCE DEPARTMENT	<u>1,864.76</u>	<u>1,865.00</u>	<u>1,865.00</u>
2130. HEALTH SERVICES			
2130.110 Salaries & Benefits	0.00	0.00	0.00
.310 Contracted Services – Nurse	807.00	1,250.00	1,250.00
.610 Health Supplies	94.92	200.00	200.00
TOTAL HEALTH SERVICES	<u>901.92</u>	<u>1,450.00</u>	<u>1,450.00</u>
2210. IMPROVEMENT OF INSTRUCTION			
2210.320 Staff Development	445.00	500.00	600.00
TOTAL IMPROVEMENT OF INSTRUCTION	<u>445.00</u>	<u>500.00</u>	<u>600.00</u>
2310. SCHOOL BOARD SERVICES			
2310.380 Stipends	750.00	750.00	750.00
2312.380 School Board Clerk	455.00	595.00	595.00
2313.380 Treasurer	125.00	125.00	125.00
2314.380 Moderator	25.00	25.00	25.00
2315.390 Legal Expenses	37.50	100.00	100.00

2317.390	Audit	50.00	50.00
2319.370	Census	100.00	100.00
.390	Other Expenses	2,835.53	3,000.00
.521	Insurances	1,445.00	1,474.00
TOTAL	SCHOOL BOARD SERVICES	5,823.03	6,219.00
2320.	SAU #35 SERVICES		
2320.351	SAU #35 Services	11,049.00	11,540.00
TOTAL	SAU #35 SERVICES	11,049.00	11,540.00
2540.	OPERATION/MAINTENANCE OF PLANT		
2540.110	Salaries & Benefits	1,260.00	1,300.00
.433	Contracted Services	2,424.24	2,500.00
.440	Repair Building	1,210.00	4,240.00
.610	Supplies	334.97	400.00
.652	Utilities	3,984.34	4,910.00
.653	Fuel	1,020.06	2,033.00
.741	New Equipment	0.00	0.00
TOTAL	OPERATION/MAINTENANCE OF PLANT	10,233.61	15,383.00
2550.	TRANSPORTATION SERVICES		
2550.515	Contracted Transportation	25,656.00	26,401.00
.519	Other Transportation	2,217.50	2,160.00
TOTAL	TRANSPORTATION SERVICES	27,873.50	28,561.00
5200.	CAPITAL RESERVE		
5250.880	Transfer	5,000.00	0.00
TOTAL	CAPITAL RESERVE	5,000.00	0.00
GRAND TOTALS		377,799.70	398,654.00

SCHOOL ADMINISTRATIVE UNIT #35 **2001-2002 SALARIES: DISTRICT SHARES**

PERCENT

Bethlehem.....	9.29%
Lafayette.....	10.31%
Landaff.....	1.67%
Lisbon.....	14.37%
Littleton.....	45.77%
Profile.....	18.59%
	100.00%

	Superintendent	Director of Curriculum	Business Administrator
Bethlehem	\$ 7,840.76	\$ 6,410.10	\$ 6,410.10
Lafayette	8,701.64	7,113.90	7,113.90
Landaff	1,409.48	1,152.30	1,152.30
Lisbon	12,128.28	9,915.30	9,915.30
Littleton	38,629.88	31,581.30	31,581.30
Profile	<u>15,689.96</u>	<u>12,827.10</u>	<u>12,827.10</u>
	\$84,400.00	\$69,000.00	\$69,000.00

**LANDAFF SCHOOL DISTRICT
ANNUAL REPORT OF DISTRICT TREASURER**

Cash on Hand July 1, 2001		\$ 43,533.29
Received from Selectmen:		
Previous Year Appropriation	39,122.16	
Current Appropriation	196,685.00	
Revenue from State Sources:		
State Education Grant	129,160.00	
Revenue from Federal Sources:		
Medicaid	2,971.06	
National Forest Reserve	2,790.32	
Title VI	2,082.74	
Received from Other Sources:		
Interest	1,216.35	
Class Size grant	541.78	
Refunds	54.00	
94:142 Distribution	200.24	
E-Rate	802.56	
TOTAL RECEIPTS		\$375,626.21
TOTAL AMOUNT AVAILABLE FOR FISCAL YEAR		419,159.50
LESS SCHOOL BOARD ORDERS PAID		379,461.79
BALANCE ON HAND, JUNE 30, 2001		\$ 39,697.71

AUDITORS CERTIFICATE

This is to certify that I have examined the books, vouchers, bank statements and other financial records of the Treasurer of the School District of Landaff of which the above is a true summary for the fiscal year ending June 30, 2002 and find them correct in all respects.

Barbara Ashley
Auditor

**LANDAFF SCHOOL DISTRICT
SCHOOL BOARD ESTIMATE
2003-2004**

School Board's statement of amounts required to support public schools and meet other statutory obligations of the District for the fiscal year beginning July 1, 2002.

	School Board 2002-2003 <u>Approved Budget</u>	School Board 2003-2004 <u>Proposed Budget</u>
Unencumbered Balance, June 30	39,860.	30,000.
Revenue from State Sources:		
State Education Grant	151,986.	119,113.
Revenue from Federal Sources:		
Medicaid	1,000.	1,500.
National Forest Reserve	2,757.	2,757.
Revenue from Local Sources		
Interest	800.	2,300.
TOTAL REVENUE AND CREDITS	<u>196,403.</u>	<u>155,670.</u>
ASSESSMENT TO BE RAISED	<u>217,382.</u>	<u>242,984.</u>
TOTAL APPROPRIATION	413,785.	398,654.

**LANDAFF SCHOOL DISTRICT
SPECIAL EDUCATION PROGRAMS
TWO YEAR ACCOUNTING PER RSA 32:11-a**

	Expenditures 2000-2001	Expenditures 2001-2002
SPECIAL EDUCATION		
Salaries & Benefits	\$12,334.24	\$ 0.00
Speech Services	3,431.82	2,716.05
Psychological Services	0.00	2,060.00
Contracted Services	0.00	100.00
Occupational Therapist	5,989.17	1,542.24
Transportation	1,021.50	1,492.00
Tuition	20,014.21	81,913.47
Teaching Supplies	366.85	291.96
Textbooks	507.60	486.85
Library/Audio Visual	0.00	0.00
Trust Fund Transfer	<u>47,534.84</u>	<u>5,000.00</u>
TOTAL EXPENDITURES	91,200.23	95,602.57
	Revenue 2000-2001	Revenue 2001-2002
SPECIAL EDUCATION		
Catastrophic Aid	0.00	0.00
IDEA Entitlement	765.77	200.24
Medicaid	516.26	2,971.06
Trust Fund Transfer	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>\$ 1,282.03</u>	<u>\$ 3,171.30</u>
ACTUAL DISTRICT COST	\$89,918.20	\$92,431.27

**LANDAFF SCHOOL DISTRICT
CAPITAL RESERVE FUND**

Beginning Balance July 1, 2001	\$83,521.40
Deposit	5,000.00
Interest Earned	<u>2,075.20</u>
Balance June 30, 2002	\$90,596.60

**LANDAFF SCHOOL DISTRICT
ANALYSIS OF
EXPENDITURES 2001-2002**

01-1100-110 Regular Education

110	Salaries		
	Teacher	\$ 30,900.00	
	Kindergarten	17,169.76	
	Art	1,550.00	
	Health Program/Physical Education	1,822.50	
	Library	1,250.00	
	Music Program	<u>1,417.50</u>	54,109.76

01-1100-120 Substitutes

	Patricia Davis	25.00	
	Tammy Heath	25.00	
	Joanne Meachen	608.40	
	Jeanette Streeter	<u>175.00</u>	833.40

01-1100-200 Employee Benefits

	FICA	4,114.81	
	Life Insurance	40.80	
	Health Insurance	7,365.36	
	Dental Insurance	652.56	
	Professional Retirement	833.79	
	Unemployment Compensation	<u>21.67</u>	13,028.99

01-1100-560 Tuition

	Lisbon Regional School District	<u>149,504.61</u>	149,504.61
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01-1100-610 Teaching Supplies

	Crystal Springs Books	125.24	
	Educational Activities	114.07	
	Educators Publishing Service	302.56	
	Everyday Mathematics	45.81	
	Image Stuff.Com	100.85	
	Instructional Fair	61.90	
	Learning Links	216.72	
	Pearson Learning	49.44	
	Plank Road Publishing	174.43	
	Prentice Hall Inc.	35.94	
	Quill Corporation	138.95	
	Ross Business Center	156.00	
	Marjorie Sanborn, Petty Cash	481.87	
	Scholastic Inc.	40.80	
	School Specialty Supply	756.73	
	Science Research Associates	281.44	
	The Network, Inc.	<u>32.00</u>	3,114.75

01-1100-630 Textbooks

	Crystal Springs Books	176.78	
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Rigby	35.50	
Scholastic, Inc.	136.70	
School Specialty	354.55	
The Network, Inc.	39.00	
Village Book Store	<u>38.75</u>	781.28
01-1100-640 Library/Audio Visual		
Everyday Mathematics	203.30	
Houghton Mifflin	23.84	
Landmark Editions	152.00	
Learning Links, Inc.	418.18	
North Country Education Foundation	<u>99.00</u>	896.32
01-1100-741 New Equipment		
Calloway House, Inc.	99.75	
Dell Marking LP.	975.00	
Marjorie Sanborn	99.99	
SAU #35 – Fax Machine	99.98	
School Speicalty Supply	<u>48.20</u>	1,322.92
01-1100-742 Replace Equipment		
Lyndonville Office Equipment	<u>192.78</u>	192.78
01-1200-308 Speech Services		
School Administrative Unit #35	<u>2,716.05</u>	2,716.05
01-1200-309 Psychologist Services		
Joseph T. Keenan, Ph.D.	<u>2,060.00</u>	2,060.00
01-1200-310 Psychologist Services		
Joseph T. Keenan, Ph.D.	<u>100.00</u>	100.00
01-1200-314 Occupational Therapy		
School Administrative Unit #35	<u>1,542.24</u>	1,542.24
01-1200-515 Transportation		
Davi's Taxi	414.00	
Robert S. Payeur	<u>1,078.00</u>	1,492.00
01-1200-561 Tuition		
Haverhill Cooperative School District	22,745.01	
HJG General Vocational	150.00	
Lisbon Regional School District	28,948.46	
SAU #23 French Pond	16,996.00	
White Mountain School	<u>13,074.00</u>	81,913.47
01-1200-610 Supplies		
Everyday Mathematics	225.97	
School Specialty	<u>65.99</u>	291.96
01-1200-630 Textbooks		
Everyday Mathematics	<u>486.65</u>	486.65
01-1440-690 Student Activities		
Montshire Museum of Science	137.50	
Squam Lakes Natural Science	84.00	221.50

01-2120-110 Guidance Counselor	<u>1,500.00</u>	1,500.00
01-2120-200 Employee Benefits FICA	<u>114.76</u>	114.76
01-2120-309 Student Assistance Program School Administrative Unit #35	<u>250.00</u>	250.00
01-2130-110 Health Services Cottage Hospital	<u>807.00</u>	807.00
01-2130-610 Health Serv-Supplies/Exams Prentice Hall	44.94	
Marjorie Sanborn	<u>49.98</u>	94.92
01-2213-320 Staff Development Marjorie Sanborn	150.00	
SDE Registrations	145.00	
Jeanette Streeter	<u>150.00</u>	445.00
01-2310-380 School Board Services Betsy Babcock	250.00	
Mary Beaudin	250.00	
Tammy Heath	<u>250.00</u>	750.00
01-2312-380 Clerk Mary Blowey	405.00	
Pamela Mardin	<u>50.00</u>	455.00
01-2313-380 Treasurer Mary Felton	<u>125.00</u>	125.00
01-2314-380 Moderator Michael Ransmeier	<u>25.00</u>	25.00
01-2315-390 Legal Expenses Jay C. Boynton	<u>37.50</u>	37.50
01-2317-390 Auditor Barbara Ashley	<u>50.00</u>	50.00
01-2319-370 School Board Census Frances Felton	<u>100.00</u>	100.00
01-2319-390 Other Expenses Caledonian-Record Publishing Company	362.90	
Granite State Billing	401.09	
NH School Boards Association	1,226.04	
North Country Education Foundation	117.00	
Salmon Press	265.50	
Town of Landaff	400.00	
Tuck Press	48.00	
Woodsville Guaranty Bank	<u>15.00</u>	2,835.53
01-2319-521 Insurances Peerless Insurance Company	1,345.00	
Geo. M. Stevens & Son Co	<u>100.00</u>	1,445.00

01-2320-351 SAU #35 Services		
School Administrative Unit #35	<u>11,049.00</u>	11,049.00
01-2540-110 Custodial Services		
John Streeter	<u>1,260.00</u>	1,260.00
01-2540-433 Contracted Services		
Balsams Spring Water	203.25	
Thomas Blowey	845.59	
French's Snow Plowing	145.00	
Irving Oil	134.00	
Pennock Sales & Service	71.50	
Timberwolf Rubbish Removal	686.00	
Top of the Notch	265.00	
Vermont Fire Extinguisher	<u>73.90</u>	2,424.24
01-2540-440 Repairs to Building		
Paul Beaudin	45.00	
Clean-O-Rama	370.00	
Justin Combs	22.50	
Matthew Erb	22.50	
Ronald Howard	35.00	
I.W.S. LTD.	<u>715.00</u>	1,210.00
01-2540-610 Custodial Supplies		
Central Paper Products	188.30	
Marjorie Sanborn	<u>146.67</u>	334.97
01-2540-652 Utilities		
AT&T	206.98	
Earthlinks	287.40	
Public Service	2,586.59	
Verizon	<u>903.37</u>	3,984.34
01-2540-653 Fuel		
Irving Oil Corporation	<u>1,020.06</u>	1,020.06
01-2550-515 Transportation		
Berry's Transportation	<u>25,656.00</u>	25,656.00
01-2554-519 Transportation - Other		
Berry Transportation	217.50	
Esther Heath-Lunch Transportation	<u>2,000.00</u>	2,217.50
01-5250-880 Transfer to Capital Reserve		
Landaff School District	<u>5,000.00</u>	5,000.00
02-1100-650 Title VI Grant		
Houghton Mifflin	<u>1,120.31</u>	1,120.31
02-1270-110 Class Size Grant		
Landaff School District	<u>541.78</u>	<u>541.78</u>
GRAND TOTALS		\$379,461.79

LANDAFF SCHOOL BOARD REPORT

Things at the Blue School have remained stable this year. At the time this is written, the final budget has not been completed, however, the bottom line will not increase over 3 %. Due to changes at the Central Office, budget work has been delayed. The board continues to advocate for our school, town and taxpayers.

Marj Sanborn continues with us as head teacher. She is assisted by Joanne Meachen who still acts as librarian. Landaff Blue School alumni continue to be among the top students in their graduating classes. Landaff students have also figured prominently in Project Lead the Way, the Gifted and Talented program, the National Honor Society, student council and various sports and other activities in Lisbon. The teachers, parents, community and SAU all share important roles in their success.

The Blue School continues with the programs that have made them so successful in the past. Grandparents Day, Christmas and Spring Concerts, caroling, patriotic activities, Fire Prevention Week and many other events enrich the education of our students. The children have begun work on a nature trail across the street and have learned much about our rural environment.

We thank you for your support and involvement.

Respectfully submitted,

Landaff School Board

Mary Beaudin, Chairman
Betsy Babcock
Tammy Heath

REPORT OF THE SUPERINTENDENT OF SCHOOLS

I was contracted to perform the duties of School Administrative Unit (SAU) #35 Interim Superintendent of Schools in August, 2002. The SAU Executive Board performed a search for a full-time superintendent and did not find anyone who met their expectations. My time spent here has been very interesting. A question quite often presented to me is something like: "What do they do at the SAU and why do we need the office at all?" This question expresses an interesting concern. What do we do here anyway?

First, I think we are useful, but, you would expect me to say that. The pat answer is that we serve the fiscal/financial, curriculum and instruction, special programs, and management needs of six school districts and the SAU itself. Really, we do for the districts those things that, individually, they would either have difficulty doing or they would be time and cost prohibitive. It is the usual statement, we are from the central office and we are here to help.

There is an advantage to providing services from one location to several. The alternatives to the SAU delivering the services are: to eliminate or restrict the services provided, or for each district to do them themselves.

The fiscal/financial services include such things as payroll, purchasing, personnel, and keeper of records. School laws, rules and regulations are different from businesses and other municipal entities. One question asked is why couldn't the Town Offices pick up the fiscal/financial services of the school? The answer is - they could. The obvious questions are could it be done as effectively and/or as efficiently? I don't have the answer to that. Each Town would have to research this to determine the exact path to take.

The SAU provides extensive services in the area of Special Education. This field of services has become very complex and costly over the past few decades. I believe that this program is the most successful social reform program of my time. I believe this because of the expertise and knowledge that we have gained in order to better serve the specific needs of each disadvantaged/handicapped child/youth and delivering that service. Much of that knowledge of program delivery is apparent in the people employed by the SAU. Collectively, they can better coordinate and serve the needs of this diverse population. They lead each of the educational review teams in each of the schools to better meet the child's needs. Could this be done by each district? I think not. In fact I think strongly, that the districts could not, on their own provide this level of service.

Greater and greater pressure is being placed on educators to "show us how our students are performing in the schools." In fact, many believe that today's students are somehow less intelligent or are performing more poorly than in the past. All reliable evidence points in just the opposite direction. Nevertheless, the pressure to demonstrate this evidence causes us to need a true Pre-kindergarten through high school graduation curriculum design that provides students and teachers with a program that matches society's needs. We are never quite clear what those needs are as one pressure group does not always agree with another pressure group. However, New Hampshire has adopted a set of learner standards that we are trying to present at each grade level, in each

subject. There are 1787 Proficiency Standards that comprise the major description to the program. The daunting task for the teachers and administrators of the six districts is to determine where each of the standards will be mastered, by each student and how it will be presented to the students. The SAU leads in this effort.

Finally, the SAU should be the educational leader for the area. The several people working in the offices are hardworking, intelligent people. They do present an image that we know what we are doing. The real problem as I see it that many people outside, in the several Towns just don't know it.

It is my hope that this message helps in your understanding. I do know that it is just the tip of the iceberg as to what the SAU does. Perhaps in the future you will ask again and perhaps receive an answer that is more complete.

William V. Wheeler
Interim Superintendent

REPORT OF THE DIRECTOR OF SPECIAL EDUCATION

It is with great pleasure that I make this annual report to the citizens of the Landaff School District. Last year I reported that the Districts had made substantial progress in allowing students with disabilities to participate fully in the curriculum and programs offered by the schools. We now have two years of NHEIAP-Alt results that indicate our efforts are productive. Students with the most complex disabilities are being provided with meaningful educational experiences, and are making progress in the school's curriculum. Collaboration among all staff is key to this success. Regular education teachers contribute to the development and implementation of individualized education programs (IEPs). Special education teachers suggest modifications to the instructional methods, materials and evaluation tools. The entire staff addresses the achievement of all students to insure all are meeting the expectations of the community. This is not accomplished without its challenges. There are questions of student ability, effort and behavior. There are questions of accountability. There are questions of curriculum. All of these questions have no simple answers. The latest revision of the Individuals with Disabilities Education Act (IDEA) requires that the IEP team determine how the student will meet the requirements of the school's curriculum and testing programs. The "team" includes teachers, regular and special education, administrators, and parents

The Districts are required to provide special education services to children with disabilities from age three to twenty one or until they graduate from high school, whichever comes first. We have written two grants to support our efforts to meet this obligation. The CIDER grant was written to provide preschool and day care providers with training about developmentally appropriate instruction and positive supports in an educational setting. The second grant, "Smooth Transitions" is designed to help us develop a comprehensive career assessment, guidance and counseling program. Profile participated in this statewide project last year and Littleton is participating this year. Not only do we need to serve students, but we also want to serve them well. High school graduation is only a transition to further education, work or military service. Students with disabilities will be making these same transitions. The most successful training has occurred for teams who have developed specific questions as they address the needs of individual students. What is learned then enhances the team's ability to respond to new challenges. In-service training provided through special education is planned in conjunction with each District's effort to improve instruction. Real instructional improvement benefits all students.

Through a combination of grant and District funding, we are able to provide a school social worker forty (40) hours per week. The Districts provide a variety of other rehabilitative services to allow students with disabilities to participate in the educational programs offered by the school. These include Occupational Therapy, Physical Therapy, Speech Pathology services and Counseling. Since these are medically necessary services in some instances, Medicaid will reimburse the District for part of the cost. Each of the service providers accounts for all services provided so that the District can maximize the reimbursement. In addition to providing direct therapy, each of these specialists is required to consult with teaching staff so that appropriate services will be provided between therapy sessions. Offering suggestions, finding materials, and demonstrating different instructional strategies is part of the service provided by these specialists. As teachers increase their knowledge and skills, all students in the class benefit.

The Districts of SAU #35 are serving three hundred fifty-two (352) students with disabilities. Three hundred thirty-one (331) students attend their local public school. Of the remaining twenty-one (21) students, the courts placed ten; eight have extremely complicated needs, and three have a combination of learning disabilities and behavior challenges. Our schools are meeting the needs of the vast majority of students with disabilities.

Although my title is Director of Special Education, believe my responsibility extends to all students. Good educational practice addresses the needs of all students. Effective use of the community's resources must benefit the whole school community. I look forward to continued service to the Districts of SAU #35.

Sincerely,

Kevin T. Eckerman
Director of Special Education

REPORT OF THE DIRECTOR OF CURRICULUM AND INSTRUCTION

As it is every year, improving student achievement was the goal of the Office of Curriculum and Instruction during 2001-02.

In 2001-02 three major projects were begun to assist in this goal.

☛ The SAU 35 Collaborative Model for Curriculum Development

The goal of this project is to improve the performance of all SAU 35 students by aligning the SAU curriculum with national and state standards and through the SAU-wide implementation of instructional best practices. To oversee this on-going initiative, the Curriculum Council was organized. The Council is composed of twelve members: teacher representatives from each SAU school, two board members, one building administrator, and the director of curriculum and instruction.

Mathematics and Music Action Teams, composed of teacher representatives from each SAU district and from elementary, middle and high school levels, began their work of drafting and aligning their respective curricula with national and state standards. In addition, the teams research best instructional practices in order to further strengthen the quality of teaching and to provide optimum student-centered learning in all of our classrooms.

Additional Action Teams will be added in future years so that all curricular areas will be addressed within a five-year cycle.

☛ Implementation of a new Staff Development Master Plan

As a result of a three-year project, a new Staff Development Master Plan was put into effect in 2001-02. This five-year master plan, a requirement of a New Hampshire state rule that was passed in 1999, focuses on redefining staff development in terms of student learning and also changes requirements for the recertification of educators.

In order to reach the ultimate goal of improved student learning by all students, the plan requires educators to develop a three-year individual improvement plan that is aligned with school and SAU goals and with each educator's area of certification.

The basis for the new master plan lies in the research and the philosophy that the greatest factor impacting student learning is the quality of teaching. And, *the best way to improve the quality of teaching is through quality staff development.*

➤ Attracting and Retaining Quality Teachers

A collaborative marketing effort amongst all North Country school administrative units to attract and retain quality teachers was instituted. In light of the ever-increasing national teacher shortage, it is becoming more difficult to hire teachers, particularly in certain areas such as mathematics, science, and special education.

The State Board of Education has declared attracting and retaining quality educators to be its number one priority. The primary goal of the *Teacher Recruitment Program in northern New Hampshire* is to ensure quality learning for all New Hampshire students. In addition to the school administrative units, Plymouth State College, the College for Lifelong Learning, the North Country Superintendents' Association, and the North Country Education Foundation are participants in this program.

A marketing brochure and a poster were developed through the work of representatives of all northern New Hampshire school administrative units. A web site (www.teachnorth.org) is maintained to post teacher openings and to promote the region as a great place to live, play, and teach. SAU 35 is using all of the resources in its efforts to hire the best possible educators.

Doug Sutherland
Director of Curriculum and Instruction

STUDENT ASSISTANCE PROGRAM REPORT

The North Country Student Assistance Program experienced another successful year in 2002. We sadly lost one staff member, Jayne Ludwig, who went on to take a job with the Littleton School District, but we were fortunate enough to hire Emily Herzig from Lisbon to take Jayne's place as the Student Assistance Program provider at Lisbon Regional School. We were also fortunate to receive a 5 year grant from the Nellie Mae Foundation to provide an after school academic enrichment program to students at Daisy Bronson Middle School. Matt Simon was hired to direct that program, and he has gone on to hire several highly qualified and enthusiastic staff to assist with building that program. Matt's wife, Carol, who is expecting a baby in April, is continuing to provide Student Assistance Program services to Lakeway, Bethlehem and Lafayette elementary schools.

The Student Assistance Program offers a wide range of programs to youth ages five through eighteen. Our services include individual counseling, group counseling, drug and alcohol education, the sixth grade "Xcel" program, the first grade "I Am Special" program, the third grade "Project Cooperation," the sixth grade "Project Alert," the "Bullyproof" program, smoking cessation education and the highly praised Second Step violence prevention program. With our new after school program, now called Project R.E.A.C.H., we are currently serving over 1000 students throughout S.A.U. 35.

Respectfully Submitted,

Rebecca Summers,
Coordinator, Student Assistance Program

LANDAFF SCHOOL DISTRICT

STUDENT ENROLLMENT

2001-2002

<u>Kindergarten</u>	(4 students)
Dylan Blowey	Kayla Fifield
Sydney Clement	Destiny Presley
<u>Grade 1</u>	(5 students)
Tristan Champagne	Maria Ianno
Kylie Chase	Jocelyn Stout
Michael Heath	
<u>Grade 2</u>	(2 students)
Amanda Basner	Jillian Fifield
Forrest Champagne	Samantha Tillotson
<u>Grade 3</u>	(4 students)
Dylan Chase	Jessica Davis
Jameson Clement	Courtney Heath
<u>Grade 4</u>	(4 students)
Matthew Cavicchio	Justin Miller
Brandon Chase	Clinton Ness
<u>Grade 5</u>	(4 students)
Christina Basnar	Kyle Fifield
Spencer Cate	Joelee Stout
<u>Grade 6</u>	(2 students)
Jake Blanchette	Philip Gaudette
<u>Grade 7</u>	(2 students)
Sarah Davis	Ashley Fifield
<u>Grade 8</u>	(3 students)
Matthew Gaudette	Joshua Stout
Brian Hubbard	
<u>Grade 9</u>	(1 students)
Samantha Reynolds	
<u>Grade 10</u>	(4 students)
Paul Beaudin	Matthew Erb
Alaina Cate	Jeremy Reynolds
<u>Grade 11</u>	(4 students)
Katie Burgess	Christopher Erb
Melissa Carpe	Kristy Laleme
<u>Grade 12</u>	(2 students)
Michelle Beaudin	Peter Erb

PUBLIC NOTICE

REFERRAL OF CHILDREN WITH EDUCATIONAL DISABILITIES TO SCHOOL DISTRICTS IN SAU #35

Public Law 94-142 provides for the free and appropriate public education of students with educational disabilities from ages 3 to 21 and the identification of all children with educational disabilities from birth to 21. Children in private schools, public schools or currently not enrolled in school are equally eligible for these services.

It is our intent to identify, evaluate and successfully educate all eligible children with disabilities in our districts. We encourage parents, neighbors, and agencies to refer to us any child whom you feel may have an educational disability. You may contact your local building principal or the S.A.U. #35 Superintendent, 65 Maple Street, Littleton, NH 03561 (603) 444-3925 to initiate the process.

COMPLIANCE STATEMENT

It is the policy of the Landaff School District not to discriminate on the basis of race, sex, color, religion, handicap or national origin in the educational programs and activities which it operates in accordance with Title VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972 and section 504 of the Rehabilitation Act of 1973. Any inquiries concerning these statutes should be directed to the Office of the Superintendent of Schools, School Administrative Unit #35, 65 Maple Street, Littleton, NH 03561, (603) 444-3925.

Sexual harassment of any employee or student by any other employee or student, or by anyone a student or employee may interact with in order to fulfill job or school responsibilities is not only illegal as a form of sex discrimination as defined by Title VII of the 1964 Civil Rights Act and Title IX of the Educational Amendments of 1972 but also is a violation of this School Administrative Unit's policy and will not be tolerated.

**LANDAFF SCHOOL DISTRICT
SCHOOL CALENDAR
2003-2004**

September 1, 2003

Labor Day

September 2, 2003

SCHOOL OPENS

October 10, 2003

North Country Staff Development Day

October 13, 2003

Columbus Day

November 10, 2003

Staff Development Day

November 11, 2003

Veterans' Day

November 27-28, 2003

Thanksgiving Recess

December 22-December 31, 2003

&

January 1-January 2, 2004

Christmas Recess

January 19, 2004

Martin Luther King/Civil Rights Day

February 23-February 27, 2004

Winter Recess

April 19-23, 2004

Spring Recess

May 31, 2004

Memorial Day

June 18, 2004

SCHOOL CLOSES

THIS CALENDAR IS SUBJECT TO CHANGE.

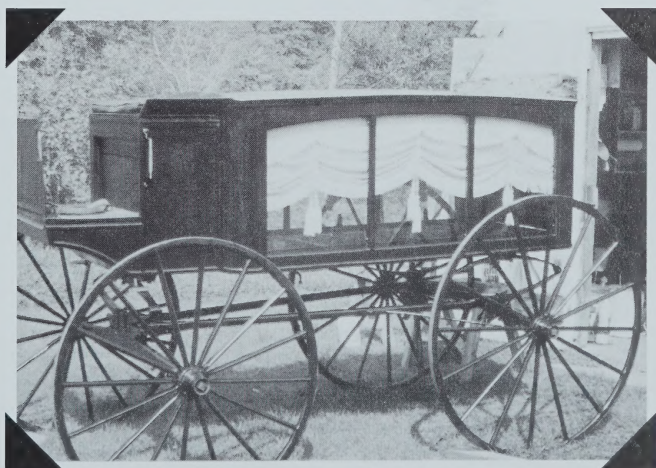
**Landaff Fire
Department**



Titus Sugar House



Landaff Hearse





1905
Noyes Bobbin Mill

Front Cover: View of Landaff Center from Ireland District in
Early 1900's. *From the collection of Norma Titus.*